

Rocky Boy Public School's Return to School Plan:

Rocky Boy Public Schools is proactively looking at the return to school plans for the fall of 2020-21 school year. We understand that the situation is changing daily and our plans will need to be adjusted accordingly. Changes may occur based on changing recommendations from federal, state, and local officials. A critical guide to determine the safest, most effective instructional model will be the current health status in our community. **Of course, all plans are contingent upon the current status of the local and state COVID-19 rates in our area. The board could make appropriate school option adjustments according to the health threat levels.**

Here is the district's reopening plan in accordance with the Governor's and OPI's recommendation and in conjunction with the Rocky Boy Health Center and Hill/Chouteau County Health Departments.

August 26-September 30, 2020: 100% Remote/Distance Learning

- Rocky Boy Public Schools, with the exceptions of East End and Hilldale Colony Schools, will be closed to daily, onsite, in-person teaching and learning during this time period. Although, there may be a few, infrequent instances that may require face to face discussions [i.e. student log-in procedures, accessing on-line learning software, etc.].
- Rocky Boy Public Schools will provide daily remote/distance learning opportunities to students in grades PreK-12 beginning August 26 through September 30, on scheduled school days.
- The remote/distance learning will occur using the Microsoft TEAMS [Grades 3-12] and SEESAW Learning platforms [Grades PK-2]. TEAMS was implemented and used last Spring. Teachers will provide this information during device distribution. Students and parents will be required to log into each program with the student's teacher to understand access procedures.
- Rocky Boy Public Schools will provide the hardware [iPad/Laptop] to any student requesting to check out equipment. PreK-2 grades will use iPads and grade 3-12 students will use PC laptops.
- Rocky Boy Public Schools will provide services (in collaboration with the Bear Paw Cooperative) to students with disabilities and any other services customarily provided in a school setting.

Technology Equipment & Internet Access

- Rocky Boy Public Schools will check out iPads or laptops to students who **do not** have access to a device. Equipment checkout will be conducted via a drive-thru distribution process as follows: **SCHOOL EMPLOYEES WILL WEAR FACE COVERING, PARENTS/VEHICLES ARE ALSO ASKED TO WEAR FACE COVERING.**
 - PreK-6 students can check out devices on August 20 or 21 from 8:30 a.m. to 2:30 p.m. in the elementary parking lot. Elementary staff will also take this time to provide students with their login information, class expectations, and model how to access/login to their new devices and programs.
 - Grade 7-12 students can check out devices on August 24-25 from 8:30 a.m. to 2:30 p.m. in the high school parking lot.
- All appropriate District Policies and Computer Use Agreement forms must be completed and signed when checking out equipment. All required forms are available on the District website and school Facebook page and can be downloaded. All forms will be available at the distribution. Training documents and links to recorded virtual training[s] will be available on the school website.

- District IT staff will be able to access District devices remotely to troubleshoot any issues and/or implement further restrictions if necessary.
- School officials will work with appropriate parent/guardian/staff to ensure that both technology and operational needs are adequate to meet the needs for the student and staff and to be able to conduct teaching and learning as needed.
- Student/device log-in and passwords will be provided when checking out equipment on the scheduled dates above.
- We are exploring the option and feasibility of creating and placing daily “Hot Spots” for internet access. This may include setting up an internet access “hot spot” in varying communities during the school day.
- Rocky Boy Public Schools **WILL** provide router and monthly Internet access to **ANY** household with student[s] attending our school under the following guidelines:
 - ✓ Equipment rental and monthly Internet access will only be provided during remote learning time periods. Parents may elect to cover on-going costs at their own expense once the remote/distance learning program terminates.
 - ✓ Router and Internet access will be limited to student use on District provided devices only [parents or non-students cannot use router and internet bandwidth for Netflix or other non-school related on-line services.

Daily Participation and Grading

- Homeroom and class schedules will be available for your students when devices are picked up or by contacting the front office of the elementary or jr-sr high school.
- Teachers can document and record when students are logged into scheduled class times. Daily participation greatly aids in student success.
- Teachers will be available to address student academic questions and issues on Monday-Friday from 8:00 a.m. to 4:00 p.m. when school is scheduled to be in session [check school calendar] or at other times necessary by individual appointment between student and teacher.
- Teachers and class schedules will identify specific remote/distance learning meeting times for classes. Teachers may schedule in person, individual appointments with students to conduct mandatory state assessments.
- Daily attendance, participation, homework, and testing in the remote/distance learning classes will be used to calculate a student’s grade.
- Prek-12 students will be graded on the established school grading scales; we are no longer using the Pass/Fail grading system.

October 1-January 20, 2021: Blended/Hybrid Learning

- PreK-6 grades students will be divided into Group A and Group B by the school and we will attempt to group families together on the same school day.
- Grade 7-12 students will be grouped into grades 7, 8, 9 [Group A] and grades 10, 11, 12 [Group B].
- Group A students will attend school on Monday and Tuesday for the entire day 8:15 a.m.-3:15 p.m. Group A students will not attend school on Wednesday and Thursday but participate in remote/distance learning on these days.
- Group B students will attend school on Wednesday and Thursday for the entire day 8:15 a.m.-3:15 p.m. Group B students will not attend school on Monday and Tuesday but participate in remote/distance learning on these days.

- Fridays will be reserved for specialized instruction and tutoring assistance ONLY for those students/parents requesting more focused academic assistance or if teacher sets up times to meet with students. Lab classes, Cree Language, and physical education may provide more direct, academic learning time.
- All grade levels will be placed in a homeroom and remain in that room for the entire school day. For grades 7-12, teachers will move from room to room to teach students. Schedules will be completed for all 7-12 grade students and each homeroom will have the same schedule. Breaks will be supervised by staff and safety/social distancing standards will be practiced at all times.
- All PreK-12 homeroom groups will remain with the same group the entire day throughout the semester. They will eat together, go on recess or restroom breaks together in an effort to minimize multiple daily contacts. This may also aid in contact tracing if necessary.
- All PreK-12 grade classrooms [student desks/tables/teacher desk] will be spaced out as far apart as the room allows to attempt compliance with the 6-foot social distancing guidelines. Sneeze Guards/space shields will be installed in classrooms where spacing restrictions limit student placement.
- Teachers, tutors, substitutes, and students will use gloves to pass out academic materials, writing utensils, or equipment when necessary. The District is working towards a limited or “no contact” process for academic materials.
- Students will have their own container to keep their own supplies, books or other materials needed.
- No sharing of any equipment, pencils, crayons, books or workbooks.
- Students sanitize the top of their desk or table after each break and upon returning from the break.
- Teacher, tutors, substitutes sanitize frequently used areas such as sink area, SmartBoards, and doorknobs after each break.
- Teachers and students sanitize books and other equipment used after each use or end of the day.
- Recess and restroom breaks will be staggered so not more than two separate groups are interacting at the same time. This will also help reduce multiple groups in the hallways at any one time.
 - Students will sanitize hands before going out and wash hands before they return to the classroom from recess or breaks.
 - Recess equipment [jump ropes, frisbees, balls] is single student use with no sharing.
 - A bin will be available to put equipment in to be sanitized (students are not allowed to get equipment from this bin).
 - Recess monitor, janitor or available staff will sanitize bin and equipment right after recess.
 - Masks are required during recess time.
 - Students maintain a 6 feet distance between one another when lining up to return to their classrooms.
 - Team games, tag type games, playing catch between two or more students is not allowed.
 - Playground equipment will be wiped and sanitized after each use.
 - Recess will be scheduled with 15-20 minutes intervals between each recess to allow for sanitizing.

- Every homeroom class will have scheduled bathroom breaks to avoid mass congregation in or near the restrooms.
- Teachers or aides will monitor classes and allow one person at a time in the restroom.
- Restrooms will be cleaned and sanitized hourly.
- Students sanitize hands before entering the restroom and wash hands upon exiting following the CDC guidelines.
- Teachers, aides, students use hand sanitizer after returning to the classroom.
- Breakfast and lunch will be provided in the classrooms at staggered times to allow for recess and breaks.
- When entering the hallways, the following protocols will be practiced by every individual:
 - Students and staff must wear a face covering while walking through the hallways.
 - Lines must be single file with a 6-foot spacing between individuals.
 - Hallways will have directional arrows on the floor to designate traffic flow.
 - Students are not allowed in hallways by themselves and must be escorted by an adult staff member.
- Once on campus, students should remain there for the entire day. If a parent checks the student out on their scheduled in-person instructional days, they cannot return to school until the next scheduled day.
- The school campus is considered CLOSED to all visitors, except contracted school service personnel.
- We implement and follow CDC recommendations related to social distancing, temperatures checks, frequent hand washing/sanitizing, extra cleaning of learning environment, etc.
- All Staff and Students in grades PreK-12 are required to wear masks or face coverings at all times, with the exception of mealtimes.
- When students are sitting at their desk/table and can maintain a 6 feet distance from others and sneeze guards are available, they may temporarily remove their mask. Students must put on mask before getting up and moving around the classroom or hallways.
 - Face coverings must cover nose and mouth.
 - Can be of cloth or medical material.
 - Plastic face shields are also allowed.
 - Face coverings must be worn at all times as outlined above.
 - Students choosing **NOT** to follow the face covering protocols at all times should plan to participate in the remote/distance learning option rather than put others and themselves at-risk.
 - Parents are responsible to wash face coverings after each use.
- Staff will be vigilant in monitoring student health. **Staff and students not feeling well must stay home.** Students will be sent to the main office and temperatures will be taken when a teacher suspects a student may be ill.
- **Any student/staff with a fever or any symptoms [sneeze, cough, shortness of breath] must stay home.**
- **Any student/staff coming from an area designated by the Governor's office or Tribal Council as "COVID-19 Hot Spots" are requested to stay home, self-isolate, and quarantine for up to 14-days. Students assigned an isolation order can still participate in remote/distance learning.**
- Drinking fountains will be shut down, with only the touchless, automatic fill station portion operational to fill individual water bottles. All students are requested to bring their own water bottle to school daily and disinfect and clean daily.
 - Classrooms will have bottled water available on an emergency basis, to be used when

- students forget their personal water bottle.
 - No sharing of water bottles.
- During on campus learning, students may be asked to assist in cleaning duties regarding desks/tables, educational materials and technological devices.
- Encourage students to disinfect personal belongings such as backpacks, water bottles, and clothing on a daily basis. (Procedures to be given to students upon return to school).
- Students who become ill during the day will be isolated in a designated area in building and monitored until parents/guardians can pick them up.
- Students who choose not to comply with safety standards will be immediately moved to the remote learning platform for the remainder of the school year.

Daily Participation and Grading

- Students will attend scheduled in-class learning only on the assigned dates, which is 2 days per week.
- Students are strongly encouraged to participate remotely during non in-person learning times. Students will follow classroom schedules at home, which will be provided by teachers. This will allow additional reteaching and learning of concepts and skills that may have been missed during in-class time.
- Teachers will record regular daily attendance for each homeroom/class as scheduled for each student.
- Daily participation, homework, and testing will be assigned in all homerooms/classes and grades will be used to calculate a student's grade.
- Prek-12 students will be graded on the established school grading scales; we are no longer using the Pass/Fail grading system

Bus Riding Procedures

- Bus monitors will be placed on all route buses to assist with new implementation procedures and following procedures, as well as record keeping.
- Students in grades PreK-12 are required to wear masks or face coverings at all times, including BEFORE, DURING, and when EXITING the bus [at all times when riding school buses].
- Windows in the buses will be opened to assist in ventilation during appropriate weather.
- When boarding the bus, students will have their temperature taken and sanitize hands.
- Students will not be allowed on the bus if their temperature is 100.4 degrees or above or if the student exhibits symptoms of being sick when getting on the bus.
- When possible, we will attempt seat students in every other row on each side of the bus interior against the window with one student per seat. Siblings/household students may be seated together to provide enough seating for all riders.
- Bus drivers and monitors will be trained to monitor or watch for COVID-19 symptoms.
- If a student exhibits symptoms after getting on the bus, the bus driver will immediately contact the school regarding the possibility of a symptomatic child. Upon arrival to the school, the monitor will escort sick child to the isolation area. Principal or Dean will evaluate child and contact parent or guardian to pick up their child.
- Students will be dismissed by seat row when exiting the bus by the monitor, one person at a time to practice social distancing.
- Students are required to enter the school at their designated entrance.

Entering and Exiting School Procedures

- All Prek-12 students are assigned a specific entrance to the school, according to their grade level. This will prevent mass crowding at entrances.
- Ms. Morsette, Ms. Whitford, Ms. Lamere, Ms. Windy Boy and Ms. Russette's classes will enter and exit through the west entrance [north door] of the K-2 playground.
- Ms. Tatsey, Ms. Bradbury, Ms. Lindbloom, and Ms. Flammond's classes will enter and exit through the west entrance [south door] of the K-2 playground.
- Third and 4th grade classes will enter and exit through the main entrance by the office.
- Fifth and 6th grade classes will enter and exit through the east entrance closet to Mr. Bober's art room.
- Grade 7 students will enter and exit through Jr. High door located nearest the basketball courts.
- Grade 8 students will enter and exit through the south doors of the high school nearest the basketball courts.
- Grade 9 students will enter and exit through the main entry of the high school.
- Grade 10 students will enter and exit through the south doors of the high school nearest the basketball courts.
- Grade 11 students will enter and exit through the main entry of the high school.
- Grade 12 students will enter and exit through the east doors of the high school nearest the parking lot.
- Each entrance will have one adult monitors.
- Students will have their temperatures taken at the entrance and be directed to sanitize their hands.
- Students are to report directly to their assigned classroom/homeroom.
- If any student has a temperature of a 100.4 or shows any symptoms of being sick, they will be taken to the isolation area by one of the monitors. Principal or Dean will evaluate child and contact parent or guardian to pick up their child.

Safety Measures

Regardless of the Phase the state is under or the Threat Level designated by the Rocky Boy Health Center, safety of students, staff, and our community is our utmost concern. **Students/staff not feeling well or running a temperature must stay home.** Standard health protocols will be applied, practiced, and utilized in the school setting, which includes:

- Frequent handwashing and use of hand sanitizer
- Cough in elbow
- Sneeze in tissue and toss it into garbage
- Practice social distancing as much as realistically possible
- Avoid touching face, nose, eyes, or mouth
- Intensive and frequent sanitizing of occupied spaces
- Temperatures of students/staff/parents will be taken a minimum of once a day before entering the building. If a student has a temp of 100.4 or more, they will be isolated and sent home.
- For care of minor injuries (band aids) have students wash their hands and apply their own

bandage.

Health Precautions for All

Based on recent guidance and recommendations from the Montana Chapter of the American Academy of Pediatrics [MTAAP-a group of 130+ pediatricians across Montana], there are four [4] things that we can all do that will have the **BIGGEST** impact on slowing and preventing COVID-19. These four things are hand hygiene, face covering, physical distancing, and keeping up on immunizations. In addition, here are other recommendations to practice at all times:

- Teach and reinforce washing hands, covering coughs and sneezes among children and staff.
- Additional key times to wash hands include:
 - After blowing one's nose, coughing, or sneezing.
 - After using the restroom.
 - Before and after eating food.
 - Put hand sanitizer on before touching faucet
 - Wet your hands with clean, running water (warm or cold), turn off tap, and apply soap.
 - Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and your nails.
 - Scrub your hands for at least 20 seconds. Need a timer Hum the "Happy Birthday" song from beginning to end twice.
 - Rinse your hands well under clean, running water.
 - Dry your hands using a clean paper towel or air dry them.
- Hand sanitizer will be provided in each classroom and should be used frequently when hand washing cannot occur.
- Whenever possible, students will use individual, writing, reading and technology tools.
- Encourage students to bring their own clearly labeled water bottles for drinking water throughout the day as a means to reduce unnecessary contact at water drinking stations.
- At school drinking fountains, the fill station is the only option.
- Wear face masks or coverings at all times.
- Make the personal choice to comply 100% with state, county, and Tribal officials on stay at home, self-isolation, and quarantine designations.
- **The first line of defense to prevent the spread of disease is to stay home when you are feeling ill or have a temperature.** For students, staff, and parents, this means staying home to prevent passing on illness to others and do not try to mask temperatures by giving taking aspirin, Tylenol, etc.

Cleaning

Cleaning will be frequent using CDC and/or EPA approved cleaning materials or a bleach solution. Sanitizing and cleaning will be completed at hourly intervals and more frequently to address high traffic areas as needed:

Classrooms:

- Have Clorox/Lysol wipes or Bleach Spray Disinfectant readily available for students/staff use.
- Commonly touched surfaces disinfected frequently throughout the day, which include tables, chairs, doorknobs, light switches, countertops, handles, desks, keyboards, laptops, faucets & sinks, Smartboards, whiteboards.
- Desktops, tabletops, and chairs are disinfected daily.

- Laptops will be cleaned daily by students with the following procedures:
 - Disinfectant cleaner will be used to clean the case, laptop exterior [NOT SCREEN] and keyboard.
 - Alcohol based cleaning solution with a micro-fiber towel or wipes can be used to disinfect screens, which are provided by the District.
- Windows open as much as possible during fall and spring to help circulate air.
- Daily vacuuming will occur of all carpeted areas.
- Electrostatic sprayers with virus killing disinfectant will be applied to all porous and non-porous walls, ceilings, cabinets, desks, tables, windows, chairs, building interiors daily.

Buses:

- Seats sanitized before and after each bus run to include morning and afternoon.
- Sanitize commonly touched areas (handrails, seat backs, seats, etc.) daily.
- When possible, windows opened to air out the bus.
- Electrostatic sprayers with virus killing disinfectant will be applied to all porous and non-porous surfaces on the interior of every bus BEFORE each bus run and at the END OF THE DAY.
- Bus floors will be sprayed and mopped with disinfectant daily.

Restrooms:

- Sanitized frequently throughout the day
- Commonly touched surfaces disinfected frequently throughout the day, which include toilets, urinals, doorknobs, light switches, countertops, handles, paper or automatic dispensers, faucets & sinks.
- Daily sweeping and mopping will occur of all tiled areas, with hourly disinfecting occurring on established schedules.
- Electrostatic sprayers with virus killing disinfectant will be applied to all porous and non-porous walls, ceilings, toilets, urinals, sinks, faucets, dispensers, dividers before the school day starts and when it ends daily.

Technology Devices:

- Must clean after each use or daily if assigned to a particular student.
- Cleaning steps:
 - Completely power down and unplug the power cord if you are cleaning an iPad or laptop.
 - Disconnect any cable or peripherals that are plugged into the iPad or laptop.
 - Using a non-static cleaning cloth and using the spray disinfect, wipe down the keyboard, monitor, and outside of the device before storing it in the charging unit. Household disinfectant is NOT to be used on screens, only an alcohol based cleaner or wipes are to be used to clean/disinfect screens.

Signage

- Signage will be visibly posted at each public entrance and throughout the building interior to inform, advise, and educate all faculty, staff and students that they should avoid entering the facility if they have a respiratory symptom such as cough, shortness of breath, sore throat and/or a fever; maintain a minimum six-foot distance from one another; and avoid any unnecessary physical contact [handshakes, fist pumps, etc].
- Signage will be visibly placed at each public entrance and throughout the building interior outlining the

CDC Social Distancing recommendations.

- Educational and advisory signage within each building interior promoting personal hygiene, safety, illness, face covering, covering coughs/sneezes, etc.
- Floor directional signage for traffic flow.
- Signage that drinking foundations are closed, with the exception of filling stations.

Special Education

Students with disabilities shall receive services in accordance with the applicable Individualized Education Plan or Section 504 Plan based on methods and locations agreed upon and documented by the IEP team to meet the student's needs and goals. The building administrator shall coordinate with parents, special education staff, or Bear Paw Cooperative to ensure all applicable statutes are followed in accordance with U.S. Department of Education guidelines. Further, Special Education staff will ensure that all students with IEP's are receiving appropriate support services and accommodations outlined in IEPs and/or under IDEA.

Individualized services during periods of remote or blended/hybrid learning must be constructed with parent involvement and approval, to allow a child to make progress on goals and advance in the general curriculum, based on the unique needs of the student. Such service may include:

- Alterations to IEP goals to account for revised learning demands of the general education environment.
- Alterations to direct services, provided through phone, video conference, or in-person instruction following social distancing guidelines.
- Alterations of accommodations, taking into account the demands of technology based remote learning plans.
- Specific focus on parent training and consultation, to support students in attaining their individualized goals.
- The need for extended learning opportunities to mitigate skills lost due to gaps in instruction.

Plan for when a staff or child becomes sick

- Communicate and work with school administrators, public health nurses, and other healthcare providers to update and practice procedures when anyone who exhibits COVID-like symptoms.
- The Isolation Rooms identified for PreK-6 staff and students will be the Pod Area in the north hallway [located between Whitford and Windy Boy's classroom] and for 7-12 staff and students, the training room located in the high school gym. Air purifiers will be used to ventilate Isolation Rooms.
- When school staff transport sick students home or to a healthcare facility, they will wear a face mask, protective face shield, Nitrile disposable gloves, & practice social distancing in seating. Student will be required to wear a face covering during transport. Windows will be opening for ventilation during appropriate weather.
- Notify local health officials, staff, and families immediately of a possible case while maintaining confidentiality as required by HIPAA.
- Close off areas used by a sick person and do not use before cleaning and disinfection. Wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as possible. Ensure safe and correct application of disinfectants is used. Cleaning and sanitation practices for restrooms will be followed.
- Advise sick staff and students not to return until they have met CDC and/or Rocky Boy Health Center and/or Hill/Choteau County Health Department criteria to discontinue home isolation.

- Inform those exposed to a person with COVID-19 to stay home and self-monitor for symptoms and follow CDC guidance if symptoms develop. Teachers and students can implement remote/distance learning when at home.
- For COVID-19 tested individuals, if the test result is negative, individuals will need to provide a note from their health care provider with a return date and be symptom and fever free, per CDC guidelines. All medical documentation is kept in a confidential file and not included in any personnel or cumulative student records.
- If a student or staff member tests positive for COVID-19, it is likely we may need to close all or part of the school for a temporary period of time. Health officials will recommend the length of closure of the school based on the current status of the outbreak. Remote/distance learning will be initiated.
- Monitor students for re-emergence of virus.
- In the event of a positive COVID-19 test of a student or staff member, or if an infected person has been in the building, the facility will be closed immediately and the district will work with the Rocky Boy Health Center and/or Hill/Chouteau County Health Departments to determine the appropriate course of action and length of closure/quarantine.

Contact Tracing

- Bus Drivers and teachers should ensure bus routes and classrooms are using a seating chart.
- Will be completed by the Rocky Boy Health Center and/or Hill/Chouteau County Health Departments and the school will provide any needed information.
- Information can be shared with custodial staff to help coordinate custodial maintenance and cleaning.

Extracurricular Activities

- A family's role in maintaining safety guidelines for themselves and others is very important. Make sure your child and immediate household members are free from illness before participating in practice and competition (if there is doubt stay home). Provide personal items for your child and clearly label them.
- Physicals, academic eligibility, transfer students must comply with MHSAs regulations.
- Extracurricular activities/sports status will be determined by MHSAs guidelines, Rocky Boy Health Center, and county health department recommendations, and local control.
- Temperatures will be taken prior to students getting on an activity bus (sports, clubs, etc). Anything above 100.4 cannot board the bus.
- Attendees to athletic events will be encouraged to practice social distancing or watch events via the school streaming network.
- Please see "Return to Fall Activities" at https://www.mhsa.org/news_article/show/794594
- Please see MHSAs website for sport specific requirements at <https://www.mhsa.org/coronavirus>
- Schools must follow the Governor's Phase Directives, State and Rocky Boy Health Department directives regarding fan attendance (limits, social distancing, **enforce the mask requirement**, facility cleaning, sanitizing, etc.), travel requirements (bus maximum numbers and mask wearing, etc.), and MHSAs sport specific requirements.
- Fan attendance – local health department requirements will differ and schools need to consult their local health authority and be ready to submit a plan for approval if required. Schools/districts/classifications will have to determine number of tickets they will provide to the visiting team per allowed maximum attendance.

- Some schools may experience quarantines before or during a season – those scheduled contests will be considered “no contest”. If a school refuses to go to a location where contests are allowed it will be considered a forfeit. Districts/Divisions/Classifications will be responsible for determining post season seeding criteria taking into consideration these situations.
- Depending on teams available, post season formats may be adjusted according to those teams able to participate. Alternate formats – playoffs instead of central sites/single loss events/ reduced qualifiers /or end of season round robin play with remaining teams.
- Class/club field trips will be suspended during the Fall semester, which ends on January 20, 2021. Field trips will be re-evaluated in January 2021 and contingent upon the current status of the local and state COVID-19 rates in our area.

Meals

- All meals, to include Breakfast and lunch, will be served in the classroom in pre-packaged or individually wrapped meals.
- Meals/food will be available for pick up and/or delivery for those students Opting Out of In-person learning.
- Students wash their desk with wipe or rag with disinfectant before and after eating breakfast and lunch.
- Students sanitize hands before and after eating.
- Teacher or Aide will pass out food and individually wrapped utensils to each student, using gloves on their hands.
- Teacher or Aide will bring the garbage around to each student to throw their leftovers and utensils away or teacher/aide can dismiss one student at a time to throw their items away.
- No sharing of food or utensils.
- Students are allowed to bring their own breakfast/lunch from home daily, but cannot share items with anyone else.
- No outside food from vendors [sandwich lady/man/Rods/McDonalds] or parents is allowed in the school buildings.

Off Campus/Online Instruction

The Board of Trustees authorized the district to provide an off campus, remote/distance learning program to students/parents requesting to “opt out” of onsite instruction in our school buildings due to COVID related health issues for the duration of the declared public health emergency. Students of families requesting remote/distance learning shall receive a district issued laptop [if requested] to participate in daily instruction. In addition, for those households/Rocky Boy students who do not have internet access, the District will pay for router and Internet access for the school year. Parents **must** request these services from Robert Parker, IT Supervisor, at robertp@rockyboy.k12.mt.us. Rocky Boy Public School staff shall arrange for any combination of physical instructional packets, virtual or electronic based course meetings and assignments, self-directed or and other educational efforts available to staff and students that can be relied upon for grade or credit in order to satisfy the minimum aggregate number of instructional hours. Students of families receiving offsite delivery shall be treated the same as students instructed at the school facility for purposes of grading, discipline, and other educational rights. By signing the Face to Face Opt Out Form below, parents acknowledge and accept the guidelines as stated in the Opt Out form.



**FACE TO FACE
INSTRUCTION OPT
OUT AGREEMENT
2020-21 SCHOOL YR**

Student Name: _____

Grade Level: _____

School Name: **RB Elementary** **RB Jr. High** **RB High School**
[circle one]

I choose to Opt Out of Face to Face Instruction: _____ [check here]

This agreement outlines the standards and expectations of students, parents, and school district when the parent elects for their child to participate in remote/distance learning courses offered by the school district. Parents who choose to Opt Out of Face to Face Learning understand that all teaching and learning will be completed via on-line, remote methods and **NO** face to face contact will occur during the specified period outlined below.

Student Expectations:

- ✓ Adhere to the student code of conduct and all computer use agreements while participating in remote learning.
- ✓ Read, acknowledge, and sign all required District policies regarding technology use.
- ✓ Participate in remote/distance learning daily and at the scheduled time.
- ✓ Participate in scheduled teacher class meetings for instructional purposes.
- ✓ Complete all assigned coursework on time.

- ✓ Communicate with your teacher in a professional and respectful manner.
- ✓ Ensure that you have the appropriate access and Internet set up in your household to access your remote/distance learning.
- ✓ Grade K-6 students will be allowed to return to face to face instruction at the beginning of each month and cannot change distance learning/face to face instruction more than one time per semester and no later than November 25, 2020.
- ✓ Grade 7-12 students may request a return to face to face learning at the beginning of the Spring Semester on January 21, 2021, otherwise be committed to remote/distance learning for an entire semester.

Parent Expectations:

- ✓ Parents/students are required to read, acknowledge, and sign this agreement in order to be placed in our remote/distance learning program.
- ✓ Ensure that your household has the appropriate equipment and Internet access to participate in remote/distance learning.
- ✓ Parents can request Internet access and equipment that will be paid by the District during the school year only and with certain access limitations.
- ✓ Provide your student with a safe, quiet, and appropriate study area during instructional times.
- ✓ Schedule academic time daily to ensure each student is keeping up on daily instruction and assignments.
- ✓ Be aware of all course assignment deadlines and testing and ensure work is submitted on time.
- ✓ Encourage your student to seek additional help from the teacher[s] when frustrated between the hours of 8:00 a.m. and 4:00 p.m.
- ✓ Communicate frequently with teachers to discuss your child's progress in the remote/distance learning platform.

District Expectations:

- ✓ A school counselor/teacher will contact each parent and student to discuss their decision and determine the remote/distance learning scheduled and expectations required.
- ✓ Letter grades will be applied to transcripts consistent with face to face learning environments. Courses WILL NOT be Pass/Fail.
- ✓ If a student has an active IEP or 504 Plan, the District will determine if the accommodations and support can be delivered remotely or if a modification is necessary.
- ✓ Provide the appropriate technology equipment to access classes.

Students and parents fully acknowledge and understand that success is a cooperative effort between students, parents, and school. I understand my student is expected to complete all assigned work and return it to teachers on schedule. I further understand that failure to complete work assigned will result in failure of classes. Students in grades K-6 will be subject to retention for failed coursework. No credit will be earned in grades 7-12 for failed classes.

Parent/Guardian

Date

Student

Date

Please return this form on or before August 14, 2020

to: clintanac@rockyboy.k12.mt.us

rickyh@rockyboy.k12.mt.us

voydsp@rockyboy.k12.mt.us

OR

Drop off at the District Administration Office.

Other Resources

Symptoms of Coronavirus [CDC] <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Use of Masks [CDC] <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

School Decision-Making Tool For Parents [CDC] <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/decision-tool.html>

Back To School Planning Checklist For Parents [CDC] <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/parent-checklist.html>

Travel During the COVID-19 Pandemic [CDC] <https://www.cdc.gov/coronavirus/2019-ncov/travelers/travel-during-covid19.html>

Returning To Work Guidance [CDC] <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

Cleaning & Disinfecting [CDC] <https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html>

Hand Washing [CDC] <https://www.cdc.gov/coronavirus/2019-ncov/hcp/hand-hygiene.html>

Print Resources [CDC] <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc>

MHSA Return To Fall Activities https://www.mhsa.org/news_article/show/794594

MHSA Information Regarding Coronavirus <https://www.mhsa.org/coronavirus>

Consideration for Youth Sports [CDC] <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/youth-sports.html>